Est. 2000

FINANCE FORUM OF INDIA

Investment

Banking Operations Programme

AACSB Business Education Alliance Member | FFET FINANCE FORUM EDUCATION TRUST | CAREER PROF

The programme, page by page.

01 –	What is IBOP	3
02 –	Why IBOP	3
03 –	For Whom	4
04 –	Why IBOP from FFOI	4
05 –	Who Teaches You	5
06 –	The Curriculum	6-8
07 –	The Programme, in Full	9-10
08 –	Where It Takes You	11-12
09 –	Placeflix	13
10 –	The Proof	14-16
11 –	How You Join	17

WHAT IS IBOP

IBOP:
Your Opportunity in Global Finance

FFET (Finance Forum Education Trust) trains you for IBOP - the programme certified by Finance Forum of India (FFOI) and awarded to those who meet its standard. It is built for aspiring finance professionals seeking a place in global banking operations and capital markets.

Every day, the world's financial markets process trillions of dollars' worth of transactions - shares traded in Tokyo, bonds exchanged in London, derivatives executed in New York, and currencies traded across financial centres worldwide. Yet, executing a trade is only the beginning. Every transaction must be confirmed with the counterparty, settled accurately, reconciled across systems, and recorded in accordance with regulatory standards. This is the world of Investment Banking Operations - the function that ensures global financial markets operate with precision, efficiency, and trust.

> IBOP doesn't teach you how markets are traded - it prepares you to become part of the system that keeps global markets running.



WHY IBOP

The Market Never Sleeps.
Neither Does the Work Behind It.

A Career Built on Precision

Banks can trade billions in seconds. But every transaction depends on professionals who ensure nothing is missed, unmatched, or delayed. Accuracy isn't just expected, it's essential.

Global Markets. Indian Talent.

Today, many of the world's leading financial institutions rely on teams in India to support critical post-trade operations, creating exciting opportunities for finance professionals with specialised skills.

A Skill That Grows with You

Whether you begin in trade operations, fund accounting, corporate actions, or middle office, experience opens the door to specialist and leadership roles across global financial institutions.

> IBOP prepares you for that journey - with practical skills, industry exposure, and career-focused learning.

*FFOI is a not-for-profit Section 8 certification and assessment body, registered with the Ministry of Corporate Affairs (MCA) and independent of the Government of India.
*FFET is an authorised training entity by FFOI and may use the FFOI name and logo strictly in accordance with its agreement with FFOI. FFOI is not responsible or liable for FFET's training, services, actions or representations.

FOR WHOM

For Anyone Serious About Real Finance.

Some people are fascinated by financial markets. Some dream of working inside them. This programme is for all of them.

You could be in college, studying commerce, science, engineering or the arts. Global finance draws on every one of them. You could be doing your MBA, or done with it. You could be working in another field entirely, wondering how to move into finance. Wherever you begin, IBOP gives you the practical skills, the industry exposure and the confidence to walk into a global financial institution and belong there.

> You bring the interest.
> IBOP builds the rest.



WHY IBOP FROM FFOI

26 Years of Building Financial Adaptive Skills

FFOI's vision is to make India the Global Financial Skills Capital. That vision is rooted in a simple belief: As India's role in global finance grows, so must the depth, relevance and adaptability of its financial talent.

FFOI has held that belief since 2000, when it was founded at the SP Jain Institute of Management & Research by its then Director, Dr. A. K. Sengupta. Everything since has followed from it: building Financial Adaptive Skills, capabilities that keep pace with a financial industry that is constantly changing. More than 25,000 learners have developed these skills.

The Investment Banking Operations Programme (IBOP) brings that approach to the operational engine of global finance, where transactions, processes, systems and controls come together.

Delivered by FFET, FFOI's authorised training entity, the programme is taught by practitioners drawn from global investment banks, fund administrators and custodians: people who have done the work they teach.
FFOI set the standard. IBOP is where you earn it.

*FFOI was founded in 2000 within the SP Jain Institute of Management & Research, Bhavan's College Campus, Munshi Nagar, Dadabhai Road, Andheri West, Mumbai 400058, and has no association with it today.
*CareerProf operates independently. Neither FFOI nor FFET is responsible or liable for CareerProf's actions, services or representations.
*Neither FFOI nor FFET is a UGC/AICTE-approved institution, and no programme listed is a degree awarded by either. FFOI certifications, where applicable, are independently awarded by FFOI and are not degrees.

WHO TEACHES YOU

Taught by the people the Industry already trusts.

Every session of IBOP is led by a practitioner - a professional whose career was built on the very desks this programme prepares you for, inside global investment banks, fund administrators, and the modelling teams of the industry. They have carried the trades, closed the NAVs, and on the other side of the table, hired for exactly the roles you are aiming at. Every one of them teaches here because they have done the work themselves.

> The teaching is hands-on - real cases, live market practice, and the same bar the industry will hold you to.

The curriculum is fixed, and the standard is external, set and examined by FFOI, the certifying body. This ensures that the teaching method remains consistent, regardless of who teaches your cohort.



Vishal Bhojani

Program Director

MBA Finance | Capital Markets Expert | Formerly with JP Morgan, BNP Paribas



Munira Lokhandwala

Senior consultant

IIM Calcutta Alumna | US-CFA® & GARP-FRM® Charter holder | 24 Years in Finance & Education



Fenil Zaveri

Senior Consultant

CFA® | Ex-Investment Banker - JP Morgan, Nomura | Investment Banking | Financial Analyst | Wealth Advisory



Ajit Shah

Visiting Faculty

Director at HC Global Fund Services,
Former Manager at SS&C Technologies

THE CURRICULUM

Where mastery begins.

Pillar 1 · Asset Class, Market & FAS — 18 sessions · 36 hrs

1. Introduction to Financial Markets & Asset Classes
2. Financial Adaptive Skills (FAS)
3. Equity Markets
4. Macroeconomics and Market Drivers
5. Fixed Income and Debt Markets Part 1
6. Accounts & Financial Statement Analysis
7. Fixed Income and Debt Markets Part 2
8. Commodities and Currency Markets

Pillar 2 · Investment Banking & Operations — 18 sessions · 36 hrs

1. Fixed Income & Debt Markets
2. Trade Life Cycle, Positions & Settlement in Investment Banking Part-1
3. Money Market
4. Derivatives - Level 1: Futures, Swaps and Options
5. Derivatives - Level 2: Option Strategies, Hedging, Speculation and Arbitrage
6. Derivatives - Level 3: Greeks
7. Derivatives - Level 3 Black-Scholes Model
8. Corporate Action and Static Data - Basic to Advanced
9. Trade Life Cycle, Positions & Settlement in Investment Banking Part-2

Pillar 3 · Hedge Fund Operations & AIF — 18 sessions · 36 hrs

1. Introduction to Hedge Funds
2. Hedge Fund Structure & Strategies
3. Risk Management Fundamentals
4. Hedge Fund Operations Lifecycle
5. Fund Administration
6. NAV Calculation & Valuation
7. AIF - Alternative Investment Funds
8. Private Equity & Venture Capital Funds
9. Compliance, Regulation & Operational Risk

Pillar 4 · Financial Modelling using Excel — 9 sessions · 18 hrs

1. Modelling Standards & Model Governance
2. 3-Statement Model Mechanics & Structural Review
3. Data Sourcing, Reconciliation & Tie-Outs
4. Assumptions Review & Benchmarking
5. Debt & Working Capital Schedules - Control Checks
6. Valuation Models - DCF & Comps Audit
7. M&A / LBO Model Review
8. Model Audit Techniques & Error Detection
9. Capstone - End-to-End Control Review & Sign-Off

Pillar 5 · Finance Technology & Automation — 9 sessions · 18 hrs

1. Artificial Intelligence for Finance
2. Python for Finance - Foundations
3. Python for Finance - Applications
4. SQL Fundamentals
5. SQL for Financial Data Management
6. Alteryx Fundamentals
7. Advanced Excel for Finance
8. Power BI for Financial Reporting
9. Finance Automation Capstone

Pillar 6 · Career & Business Acumen — 3 sessions · 6 hrs

1. Resume Building & LinkedIn Profile Enhancement
2. Interview Masterclass
3. Mock Personal Interview
4. Corporate Communication Skills

WHAT YOU CAN DO BY THE END

Carry a trade from execution through to settlement and resolve it when it breaks
Close a fund's books: calculate NAV, account for fees, and reconcile to the last figure
Process a corporate action end to end, from announcement to entitlement

Build a three-statement model and a DCF valuation in Excel from a blank sheet
Walk into an operations interview with worked evidence of all of it

*All training programmes and product offerings are provided exclusively by FFET. FFOI is not responsible for the design, delivery or administration of any training programmes or product offerings provided by FFET.
*Completion of FFET training does not by itself constitute FFOI certification; the credential is awarded by FFOI upon successful assessment.

THE PROGRAMME, IN FULL

A 150-hour programme built on two distinct components: Training and Certification.

THE TRAINING

FFET is an Authorized Training Entity by FFOI and is responsible for the training component of the programme.

The training combines s**tructured learning, practical application and industry exposure** across Investment Banking Operations.

- Every session is live and instructor-led, delivered in real time by practitioners.
- Two sessions every weekend, Saturday and Sunday, designed to work alongside a job or degree.
- Every session is recorded and retained, ensuring continuity even when a class is missed.
- Each stage concludes with assignments and live case work drawn from industry practice.
- Interview preparation is integrated into the programme, covering technical and HR rounds with practitioners and evaluated across ten parameters.

Format: Online
Schedule: Saturday & Sunday
Total: 150 hours

THE CERTIFICATION

FFOI is responsible for the certification.

The programme leads to the **FFOI Certification in Investment Banking Operations**, which is conferred by FFOI, the certifying body.

Candidates register directly with FFOI and complete its evaluation process. Certification is awarded on the basis of assessed performance, not participation in training.

FFET delivers the training. FFOI confers the certification.
Earned, not issued.

*FFET · FFOI-CERTIFIED
*FFOI is a Section 8 company, not a Government of India body. FFOI certification is voluntary and separate from FFET training; completion of training is not itself a FFOI certification.


Investment Banking
Operations
Trade Lifecycle
Settlements
Corporate Actions
NAV
Reconciliation
LEARN
PRACTICE
GROW
GET CERTIFIED

WHERE IT TAKES YOU

One programme.
Six career paths

The capability IBOP builds carries many titles in the market - each a real desk, each in steady demand, each a first step into specialist work.

The Transaction Specialist

IB Operations Analyst

Trade lifecycle, settlements, and transaction processing across front, middle and back office.

Where it leads: managing global banking operations. **₹5–8 LPA → ₹20–45 LPA**

The Fund Operations Expert

Hedge Fund Ops Analyst

NAV calculations, fund administration, investor reporting and reconciliation.

Where it leads: supporting global hedge funds. **₹5–8 LPA → ₹25–45 LPA**

The Market Events Specialist

Corporate Actions Analyst

Dividends, bonuses, splits and mergers across global securities markets.

Where it leads: managing corporate-action events worldwide. **₹5–8 LPA → ₹20–40 LPA**

The NAV Specialist

Fund Accounting Analyst

Net Asset Value, fund accounting and financial reporting.

Where it leads: working with global asset managers. **₹5–8 LPA → ₹20–45 LPA**

The Operations Coordinator

Trade Support / Middle Office

Trade execution, settlement workflows, risk controls and exceptions.

Where it leads: leading operational excellence globally. **₹5–8 LPA → ₹20–40 LPA**

The Analytical Thinker

Financial Modelling Analyst

Excel-based models, valuation, business analysis and reporting.

Where it leads: powering valuation and research. **₹5–8 LPA → ₹25–50 LPA**

*Salary ranges shown are indicative of the market for these roles and vary by employer, city, and candidate profile. They are not a guarantee of earnings, and no training programme can promise a salary.



PLACEFLIX

The bridge to the job.

A certification is only worth what it leads to. Placeflix is FFET's proprietary placement process - the structured route that turns a trained, certified candidate into a placed one. Training is FFET's; certification is FFOI's; Placeflix is how the two convert into a job.

WHAT PLACEFLIX IS

FFET's proprietary placement process, a structured, rules-based route to a job, not an informal referral
You become eligible once training, attendance, and the mandatory pre-placement workshops are complete, then you register for placement



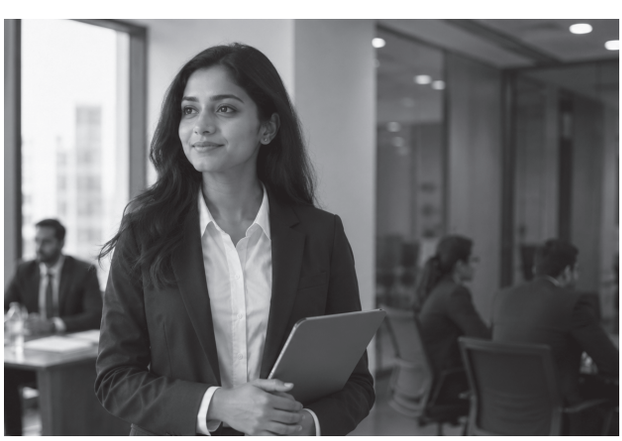
GETTING YOU READY

A structured readiness process prepares you before you ever face an employer
You are assessed and coached until your profile, skills, and interview craft are industry-ready
No one is put in front of a recruiter before they are ready - readiness is earned, not assumed



THE OPPORTUNITIES YOU GET

Placeflix opens access to multiple placement tracks, shortlists, interviews, and offers routed to you as opportunities arise
Receive an offer and you are placed with a Dream Company option beyond it, a further shot at a role you have set your sights on
A structured process that opens the doors and prepares you to walk through them - support, not a guaranteed offer



THE PROOF

Where it leads - and Who has walked it.

The capability IBOP builds is hired across every tier of the global industry - at global investment banks such as J.P. Morgan, Morgan Stanley, Goldman Sachs, Nomura and BNP Paribas; at fund administrators and custodians including Citco, SS&C, State Street and BNY Mellon; and across India's own capital markets, from ICICI Securities and Kotak to Motilal Oswal and IIFL.



Asset & Wealth Management

BlackRock · Mirae Asset · kotak · HDFC Life · Wealth

The firms that manage the nation's capital recruit FFOI talent into the roles where judgement matters most: research, analysis, and the management of money at scale.



Capital Markets & Alternatives

Morgan Stanley · Groww · ashika Growing and Sharing with you · Blue Ashva Capital

From the platforms reshaping how India invests to the institutions financing its growth, FFOI graduates work at the frontier where capital meets opportunity.



Fund Services & Data

State Street · Citco · Opus Fund Services · Clearwater · ISS STOXX · waystone · IQEQ · hcglobal

In the global back and middle office - fund administration, operations, and the data infrastructure of finance - FFOI's specialists are trusted by the largest service providers in the world.

*Placeflix is an FFET initiative and a placement process, not a guarantee of employment. Placements are historical; company names identify employers only and imply no association. Training is FFET's; assessment and certification are FFOI's, and voluntary.

AND THE SUREST PROOF IS THE PEOPLE WHO WALKED THIS PATH FIRST:



"The Investment Banking Operations Certification Programme helped me build practical industry knowledge and develop the skills needed to take on responsibilities as a Senior Analyst."

CLEARWATER

- Prajakta Patil

"Through the certification programme, I developed a strong foundation in financial markets and investment banking operations, preparing me for my role as an Equity Research Associate."

ashika
Growing and Sharing with you

- Nitesh Pai





"The Certification Programme strengthened my understanding of investment banking processes, financial operations, and accounting concepts, preparing me for a career in portfolio accounting."

OPUS
Fund Services

- Falak Nawab

"The practical exposure from the certification programme helped me understand financial operations and alternative investments, building a strong foundation for my role in AIF Operations."

BLUE ASHVA
CAPITAL

- Gauri Thakur





"The industry-focused certification programme strengthened my understanding of financial operations and prepared me to take on responsibilities as an Associate."

waystone

- Cenetra Fernandes

"The Investment Banking Operations Certification Programme built my practical understanding of investment banking and fund administration, preparing me for my role as a Fund Administration Associate."

hcglobal

- Swapnali Madye





"The Investment Banking Operations Certification Programme gave me practical knowledge of fund administration and AIF processes, helping me build the skills required for my role in Fund Administration."

KPFS

- Ashwini Thevar

"The Investment Banking Operations Certification Programme strengthened my understanding of financial markets and industry processes, giving me the foundation to begin my career as an Associate."

Morgan Stanley

- Suresh Chaudhary



HOW YOU JOIN

Start with a Conversation.

1



STEP 1 · PROGRAMME COUNSELLING

A one-to-one discussion on your background, your goals, and what this work demands. If IBOP is the right route for you, you move to Step 2. If it isn't, we will tell you so.

2



STEP 2 · PROFILE EVALUATION

A short review of your academic and professional background, so we know where you are starting from.

3



STEP 3 · ADMISSION CONFIRMATION

With your evaluation complete, your seat in the next cohort is confirmed in writing, with schedule, joining instructions and fee terms. From that day, you are on the path to a career on the desks that keep global markets running.

Programme fee:

₹1,25,000

EMI and education-loan support are available.

*FFET and FFOI are separate and independent entities. Any enrolment, payment or other transaction for training is solely with FFET.

FINANCE FORUM OF INDIA



Speak to us

www.ffoi.in

info@ffoi.in

+91 8657503364

Find us

Bharatiya Vidya Bhavan, Plot 3A, Sector-30, Vashi, Navi Mumbai 400703